



**BRANT HALDIMAND NORFOLK
Catholic District School Board**

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

**Committee of the Whole
Tuesday, November 16, 2021 ♦ 7:00 pm
Boardroom/Microsoft Teams**

Members: **Trustees:**
Rick Petrella (Chair), Carol Luciani (Vice Chair), Cliff Casey, Bill Chopp, Dan Dignard,
Mark Watson, Aidan O'Brien (Student Trustee)

Senior Administration:
Mike McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business & Treasurer), Rob De Rubeis, Kevin Greco, Lorrie Temple (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with prayer led by Vice Chair Luciani.

1.2 Attendance

Attendance was as noted above.

1.3 Approval of the Agenda

Moved by: Dan Dignard

Seconded by: Bill Chopp

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the November 16, 2021 meeting.

Carried

1.4 Declaration of Interest – Nil

1.5 Approval of Committee of the Whole Meeting Minutes – October 19, 2021

Moved by: Carol Luciani

Seconded by: Mark Watson

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the October 19, 2021 meeting.

Carried

1.6 Business Arising from the Minutes – Nil

2. Presentations - Nil

3. Delegations – Nil



4. Consent Agenda

4.1 Unapproved Minutes from the Mental Health Steering Committee Meeting - June 10, 2021

Moved by: Cliff Casey

Seconded by: Mark Watson

THAT the Brant Haldimand Norfolk Catholic District School Board received the unapproved minutes of the Mental Health Steering Committee Meeting of June 10, 2021.

Carried

4.2 Unapproved Minutes from the Special Education Advisory Committee Meeting - September 21, 2021

Moved by: Cliff Casey

Seconded by: Mark Watson

THAT the Brant Haldimand Norfolk Catholic District School Board received the unapproved minutes of the Special Education Advisory Committee Meeting of September 21, 2021.

Carried

4.3 Unapproved Minutes from the Special Education Advisory Committee Meeting - October 19, 2021

Moved by: Cliff Casey

Seconded by: Mark Watson

THAT the Brant Haldimand Norfolk Catholic District School Board received the unapproved minutes of the Special Education Advisory Committee Meeting of October 19, 2021.

Carried

4.4 Unapproved Minutes from the Accessibility Committee Meeting – October 25, 2021

Moved by: Cliff Casey

Seconded by: Mark Watson

THAT the Brant Haldimand Norfolk Catholic District School Board received the unapproved minutes of the Accessibility Committee Meeting of October 25, 2021.

Carried

4.5 Unapproved Minutes from the Student Transportation Services Brant Haldimand Norfolk Board of Directors Meeting - November 2, 2021.

Moved by: Cliff Casey

Seconded by: Mark Watson

THAT the Brant Haldimand Norfolk Catholic District School Board received the unapproved minutes of the Student Transportation Services Brant Haldimand Norfolk Board of Directors Meeting of November 2, 2021.

Carried

5. Committee and Staff Reports

5.1 Unapproved Minutes and Recommendation from the Accommodations Committee - November 1, 2021

Trustee Dignard, Chair of the Accommodations Committee, reviewed the business of the November 1, 2021 Accommodations Committee of the Whole meeting and brought forward the following recommendation:



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- THAT the Committee of the Whole refers the actions as outlined in the Capital Planning Update Report to address accommodation pressures in the Board to the Brant Haldimand Norfolk Catholic District School Board for approval.

Moved by: Bill Chopp

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Accommodations Committee Meeting of November 1, 2021.

Carried

Moved by: Bill Chopp

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board approves the recommendations of the Accommodations Committee Meeting of November 1, 2021.

Carried

5.2 Insurance Renewal

Superintendent Keys reviewed details of the Board's 2022 insurance renewal with the Ontario School Boards' Insurance Exchange (OSBIE). He noted that the rates are adjusted based on the board's experience in the past year and the board will have cyber coverage going forward.

Chair Petrella recommended a discussion regarding cyber security be brought forward to the Information and Technology Governance Committee.

Moved by: Carol Luciani

Seconded by: Mark Watson

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the 2022 insurance renewal premium, payable to the Ontario School Boards' Insurance Exchange, in the amount of \$145,473, excluding PST.

Carried

5.3 Trustee Honoraria

Superintendent Keys reviewed Ontario Regulation 357/06 which outlines the method for calculating the limits on honoraria paid to trustees under section 191 of the Education Act. It was noted that the calculations are established on a base amount, enrolment and Chair/Vice Chair status. For the term of office beginning December 1, 2021 to November 14, 2022, the only change to trustee honoraria will be the impact of enrolment changes. A chart outlining this year's calculations was shared.

Chair Petrella requested staff to review relevant policies.

Moved by: Carol Luciani

Seconded by: Cliff Casey

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the Trustee Honoraria for the period December 1, 2021 to November 15, 2022.

Carried



5.4 Trustee Expenses

Superintendent Keys presented a summary of trustee expenses in the areas of travel, communications, professional development, and 'other' for the 2020-21 school year. As per policy, trustee expenses are to be posted on the Board's website annually.

Moved by: Carol Luciani

Seconded by: Mark Watson

THAT the Committee of the Whole refers the Trustee Expenses Report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

5.5 Mental Health and Well Being Strategy in BHNCD SB Update

Superintendent Greco provided an outline of the Mental Health and Wellbeing Strategy which is led by the Mental Health and Addictions Strategy Steering Committee. Working groups were created to focus on pillars of the annual action plan including capacity building, programming, equity, system coordination and engagement. Last year the support services team provided support 975 students families throughout the year and provided professional development for staff. The Board created a successful initiative that received provincial recognition. The initiative connects students to kids helpline and teaches them how to use it. It was recognized by School Mental Health Ontario as best practice and shared with other boards.

Moved by: Cliff Casey

Seconded by: Dan Dignard

THAT the Committee of the Whole refers the Mental Health and Wellbeing Strategy Update to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

5.6 EQAO Update

Superintendent Temple shared an update on EQAO. This year the format is an online digital platform and will have Grades 3 and 6 participating in spring. Students in grade 9 have participated recently in early November. The assessment will count for students' overall grade if it does not negatively impact their grade. Graduating grade 12 students do not have to participate in the writing of the OSSLT this year, however, Grades 10 and 11 students need to participate.

Trustee Chopp asked if any issues were encountered during the process. Superintendent Temple advised of some technical issues downloading info which was resolved.

Student Trustee O'Brien noted that some students missed out on computer lab time because of EQAO scheduling. Superintendent Temple will review the feedback and look for methods that my work better.

Moved by: Bill Chopp

Seconded by: Dan Dignard

THAT the Committee of the Whole refers the EQAO Update for the 2021-22 school year to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried



5.7 Coding Initiative

Superintendent Temple shared an overview of the revised Math Curriculum for Grades 1 to 8, including coding expectations. She advised that STEM educators have been teaching the coding expectations and providing comments for classroom educators for report card. A three-year plan for support and Professional Development surrounding the coding expectations has been created. Learning for educators will include presentations, virtual learning and support answering questions about expectations and curriculum.

Moved by: Bill Chopp

Seconded by: Dan Dignard

THAT the Committee of the Whole refers the Coding Initiative update for the 2021-22 school year to the Brant Haldimand Norfolk Catholic District School Board for receipt.

Carried

5.8 Ontario Catholic School Trustees Association Annual Membership Fees

Chair Petrella reviewed the fee structure used to determine this year's membership fees with the provincial Trustees' Association.

Moved by: Carol Luciani

Seconded by: Cliff Casey

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves continued membership with the Ontario Catholic School Trustees' Association and remits the annual fee of \$48,570.17 for the 2021-22 school year.

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves continued payment of the F.A.C.E levy with the Ontario Catholic School Trustees' Association and remits the annual fee of \$945.20 for the 2021-22 school year.

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves GSN funding for Central bargaining with the Ontario Catholic School Trustees' Association and remits the fee of \$55,384.00 for the 2021-22 school year.

Carried

6. Information and Correspondence

6.1 COVID Update

Director McDonald provided notified the Board of the temporary closure of St. Frances Cabrini School. The school was temporarily closed under the director of Haldimand Norfolk Health Unit due to increasing numbers in positive COVID cases affecting multiple cohorts.

Trustee Chopp inquired as to vaccination rates for high school students. Director McDonald advised that public health will hold that specific data.

Trustee Casey requested an update on HEPA units. Superintendent Keys noted that data is measured by particles per million on what it is drawing from the air. The mechanical system as a whole hosts the data. Staff will report back with data.



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Moved by: Carol Luciani

Seconded by: Bill Chopp

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the information and correspondence since the last meeting.

Carried

7. Trustee Inquiries - Nil

8. Business In-Camera

Moved by: Mark Watson

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera session.

Carried

9. Report on the In-Camera Session

Moved by: Bill Chopp

Seconded by: Cliff Casey

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the business of the In-Camera session.

Carried

10. Future Meetings and Events

Chair Petrella drew attention to the upcoming meetings and events.

11. Closing Prayer

The closing prayer was led by Chair Petrella.

12. Adjournment

Moved by: Carol Luciani

Seconded by: Mark Watson

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board adjourns the November 16, 2021 meeting.

Carried

Next meeting: Tuesday, January 18, 2022, 7:00 p.m. – Boardroom